

## What can users do with the papers I deposit in DI-fusion?

Choose the terms of use of the documents you deposit in DI-fusion:

- Terms defined by ULB: anyone viewing DI-fusion can read, download or reproduce on paper or other media, the works contained in DI-fusion and available to him/her, for private use or for teaching or scientific research purposes.

The terms of use of DI-fusion are visible on DI-fusion homepage, at the bottom right of the screen; see « [Terms of use](#) ».

- You can expand the authorized uses by choosing a Creative Commons license. This is only possible if you have not transferred your copyright. See <https://creativecommons.org/>

## Why do I have to grant to ULB a non-exclusive license for reproduction and communication?

In order for ULB to provide access to the documents you deposit in DI-fusion in the ways that you have defined (open access or restricted access [ULB Intranet]), you must authorize ULB to do so.

Thus, for any document you deposit in DI-fusion, you must agree with [the non-exclusive license for reproduction and communication](#). The license does not operate any copyright transfer; you therefore retain the right to use your work through any media of your choice. You also guarantee that you hold the right to grant this license to the University, and that you have obtained all necessary permissions from any third parties holding copyright on images or other components of your publication.

### For any advice

Contact Françoise Vandooren. Tel: 02/650.49.95 – [francoise.vandooren@ulb.be](mailto:francoise.vandooren@ulb.be)

If you have any question about DI-fusion,  
please contact : [di-fusion@ulb.be](mailto:di-fusion@ulb.be)

<https://difusion.ulb.ac.be>



## easy COPYRIGHT guide

*Practical guide for ULB researchers and teachers*

you have **the RIGHT** to deposit in DI-fusion,  
whatever the license signed with the publisher :

### Scientific article:



- postprint** (final manuscript) on Open Access after a delay of
- 6 months after publication in science, technology and medicine ;
  - 12 months in social sciences and humanities.



**deposit** your postprint upon acceptance for publication and **indicate** the date of end of embargo in DI-fusion



**published version** on restricted access [ULB Intranet]

### Book chapter, conference paper:



**published version** on restricted access [ULB Intranet]

### Monographs and other types of document:



**published version** on closed access

### Versions of a publication:

**Preprint:** your manuscript submitted for publication

**Postprint:** your final peer reviewed manuscript, as accepted for publication but without the publisher's layout

**Published version:** the published version, with the publisher's layout (usually a PDF file).

### Access to documents deposited in DI-fusion:



Open access: your document is available to anyone on the internet



Restricted access [ULB Intranet]: access to your document is restricted to members of the ULB community, by login to the ULB intranet



No access: your document is available only to yourself (personal archiving)




**Embargo period:** period during which the publication cannot be available on open access in DI-fusion.


<https://difusion.ulb.ac.be>

## What am I legally allowed to deposit in DI-fusion?

### You have not signed any publishing license?


 You have the right to deposit any version of your publication on [open access](#) in DI-fusion.

### You have published before 1993?

 You have the right to deposit a scanned copy of your publication on open access (article, book chapter, conference paper, book) under Article XI.167 §1 of the Belgian Code of Economic Law.


Note: if the publishing contract has been renegotiated after 1993, please check the new terms for open access dissemination, see hereunder.

### You have published after 1993 a scientific article?


 The Belgian law allows you to **RETAIN** the right to deposit

- the manuscript (preprint or postprint version) of any periodical article resulting from a research funded at least half by public funds
- freely available to the public – i.e. **on open access** on the internet – after a **delay** of
  - 12 months after publication for social sciences and humanities
  - 6 months for other sciences,
- whatever the publishing contract signed with the publisher,
- as far as the source of the first publication is mentioned,
- including articles published before the entry into force of this article of law (05-09-2018).


This right is imperative and applicable notwithstanding the right chosen by the parties when a point of attachment is located in Belgium. (Belgian Code of Economic Law, Book XI, Article XI.196 §2.1).

 If you do not have a postprint version of your article, you have the right to deposit the publisher's version on restricted access (ULB Intranet) for teaching and research purposes (Belgian Code of Economic Law, Book XI, Article XI.191/1).

### You have published after 1993 another type of publication (book chapter, book, conference paper...)?

 Whatever the publishing license signed with the publisher, you have the right to deposit the publisher's version on restricted access (ULB Intranet) for teaching and scientific research purposes as long as it does not interfere with the normal exploitation of the work. So if it is a book, check that it is no longer available for sale. (Belgian Code of Economic Law, Book XI, Article XI.191/1).


## Books published by Editions de l'Université de Bruxelles (EUB)

 Collaborative books published before January 1, 2008: you are allowed to deposit your book chapter (version of your choice) on [open access](#), under the condition that a URL link is indicated towards the book on the EUB website or towards the digitized version of the book if it is available in the EUB Digithèque collection.

Collaborative books published after January 1, 2008: EUB deposit the book chapters directly in DI-fusion.

For more information: [editions@ulb.ac.be](mailto:editions@ulb.ac.be)

### In any case

 You have the right to deposit the **published** version of your publication on [closed access](#) (only available to yourself) for personal and institutional archiving reasons. Advantages: safe and centralized access to all your publications, where ever you are, and backup by the ULB Library.

## What am I mandated to deposit in DI-fusion?

Any researcher having a contractual or statutory relation with Université libre de Bruxelles is requested to:

- **register** in DI-fusion the complete list of his/her publications to constitute the academic bibliography;
- **deposit** in DI-fusion, for archiving purposes, the **full text** of his/her publications (final author manuscript as accepted for publication – « postprint »- or publisher's PDF version) immediately upon acceptance for publication;
- **open access** on the internet to the publications' full text immediately or after the delay imposed by the publisher, considering that for **any article published from September 14, 2018**, this delay cannot exceed **6 months** after publication in science, technology, medicine, or **12 months** in the social sciences and humanities.

This Open Access policy of the University was updated by the Academic Board on July 9, 2018 and accounts for the provisions of the decree of the Wallonia-Brussels Federation " [Décret visant à l'établissement d'une politique de libre accès aux publications scientifiques \(open access\)](#)"